

**CCSNE AmeriCorps VISTA Position  
Northeastern University and Generation Citizen**

The Northeastern University Center of Community Service (CCS) is pleased to announce that it is partnering with Generation Citizen (GC) to hire an exceptional Campus Compact of Southern New England AmeriCorps\*VISTA to support capacity building efforts at both CCS and GC. This position is an ideal fit for a **proactive and meticulous young leader who has previous experience working with college student groups and community organizations.**

**Specific job responsibilities will include:**

- **College Student Leadership Training Development:**
  - Build off of existing GC frameworks to design civic engagement trainings for college student leaders that include content and strategies for effective local civic action and meet the needs of both CCS and GC.
  - Deliver trainings to GC Democracy Coaches and CCS student leaders.
  - Revise and develop trainings based on participant feedback and impact on student outcomes metric
  - Document training best practices, compile training materials, and provide “train-the-trainer” instruction to empower other staff and students to deliver trainings.
- **Generation Citizen-Northeastern College Chapter Institutionalization:**
  - Evaluate and redesign support structures for the Northeastern Generation Citizen College Chapter in three specific areas: leading effective college chapter meetings, utilizing classroom observation for volunteer coaching, and supporting localized advocacy resources for action civics projects.
- **School Partnership Development in GC/Northeastern Partner Communities:**
  - Collaborate with GC program staff to expand GC to new middle and high schools in the communities that surround Northeastern. Conduct recruitment conversations with school administrators and teachers.
  - Establish and manage relationships with administrators to lay groundwork for successful and enduring school partnerships
- **College Student Retention and Recruitment Systems**
  - Collaborate with college student volunteer Democracy Coaches to improve recruitment and retention of Democracy Coaches, with a particular eye towards ensuring that Democracy Coaches reflect the diversity of Boston’s communities.
  - Recommend improvements or new systems to ensure that CCS and GC continually support college volunteers in their retention and recruitment efforts.

**Qualifications:**

- Experience training and facilitating college student groups as part of a student organization, with a particular passion for designing trainings that are both rigorous and engaging
- Experience working in community-based organizations that are guided by asset-based approaches to community development that help build community power
- Demonstrated ability to maintain detailed records and meticulous documentation of work and best practices
- Demonstrated ability to respond proactively to unstructured environments and to navigate challenging situations and challenging relationships with creativity and diplomacy

- Passion for Generation Citizen’s vision of a democracy in which young people work as active and effective citizens, and a fundamental belief in the unique potential of college students to help realize this vision
- Interest in higher education and nonprofit career possibilities.

*The following characteristics are ideal, although not required:*

- Entrepreneurial experience (starting or dramatically growing an organization, group, or movement).
- Political campaign experience and/or community organizing experience.
- Experience working with middle or high school aged youth, either in a classroom or in a community setting.
- Knowledge of the Greater Boston community.

**The deadline for applications is June 1, 2017 at 11:59 pm.**

**Qualified candidates should send a resume, a thoughtful cover letter, and a list of 2-3 references to [Jobs@GenerationCitizen.org](mailto:Jobs@GenerationCitizen.org). No telephone inquiries please.**

**Generation Citizen is an equal opportunity, affirmative action employer. Candidates who reflect the diversity of the Greater Boston community are strongly encouraged to apply.**